

Resolution:

- 1) i) The feedback collected from faculty members have been placed and discussed. Upon careful consideration of the suggestions provided by the faculty members, it is resolved that the following developments should be done immediately.
 - a) Completion of electric wirings in the newly developed classrooms.
 - b) Establishment of additional ICT-equipped classrooms.
 - c) Replacement of all bulbs with LED lights and installation of more fans in the classrooms.
 - d) Initiation of renovation work for toilets attached to the staff room as soon as possible.
 - e) A vehicle parking place for the staff will be set up at a convenient place
 - f) Immediate commencement of cleaning activities across the college campus.
- (ii). Based on student feedback, it is resolved that the following development initiatives should be implemented immediately.
 - a) Inviting quotations from various Self-Help Groups (SHGs) for providing canteen services.
 - b) Enhancement of facilities in the boys' common room.
 - c) Addressing student grievances on a regular basis. Internal Compliance Cell (ICC) and Grievance Redressal Cell will be requested to facilitate necessary measures.
 - d) A cycle stand for the students will be set up at a convenient place
2. To accommodate the requirements of the CBCS syllabus, it has become essential to procure new books. Therefore, it is resolved to allocate required funds for the purchase of library books and journals for the current session. The Principal is hereby requested to take the appropriate actions in this matter.
3. It is discussed and resolved that emphasizes will be given in the utilization of technology in teaching and learning process for better representation of academic discourse. Necessary steps should be taken to ensure maximum participation of faculty members in adopting ICT-enable teaching methods.
4. It is assumed that the primary cause of poor attendance in classroom among the students is the prolonged lockdown period for the Covid-19 pandemic. IQAC proposed the following measures to address the issue:
 - a) Organizing extracurricular activities like cultural and sports events on a regular basis to enhance student engagement.
 - b) Encouraging students to participate in various community service programmes through NSS and NCC.
 - c) Strengthening the mentor-mentee system of the college and organising counselling and brainstorming sessions to understand the difficulties faced by the students.
 - d) Organising student orientation programmes for various services.
5. Principal has reported that due to sudden death of the Auditor who was employed by HED of WB, the financial audit from FY 2016-17 remains pending. It was reported that requests for the recommendation of the auditor has been placed repeatedly to D.P.I, WB. But there is no positive response from the concerned authority so far. Hence, IQAC recommends to appoint an internal auditor for internal audit with approval from Governing Body to update the financial matters of the college.

Meeting ends thank to the chair.

মিটিং রেজল্যুশন বহি

MEETING RESOLUTION BOOK

মিটিং নং / Meeting No.	
তারিখ / Date	22.11.2022

উপস্থিত সভ্যগণের নাম
NAME OF MEMBERS PRESENT

স্থান / Place	
সময় / Time	

- ১। ১. *[Signature]*
 ২। ২. *[Signature]*
 ৩। ৩. *[Signature]*
 ৪। ৪. *[Signature]*
 ৫। ৫. *[Signature]*
 ৬। ৬. *[Signature]*
 ৭। ৭. *[Signature]*

- ৮। ৮. *[Signature]*
 ৯। ৯. *[Signature]*
 ১০। ১০. *[Signature]*
 ১১। ১১. *[Signature]*
 ১২। ১২. *[Signature]*
 ১৩। ১৩. *[Signature]*
 ১৪। ১৪. *[Signature]*

- ১৫। ১৫.
 ১৬। ১৬.
 ১৭। ১৭.
 ১৮। ১৮.
 ১৯। ১৯.
 ২০। ২০.
 ২১। ২১.

নং / No.

রেজল্যুশন / Resolution Adopted

NOTICE

Dt. 14.11.2022

A meeting of the Internal Quality Assurance Cell will be held on 22.11.2022 at 11.30 A.M in the Principal's room of the college to discuss the following agenda. Your presence in the meeting is earnestly solicited.

Agenda:

1. Adopting village for community service under MGNCRE and Unnat Bharat Abhiyan
2. Providing hostel accommodation to the male students of Sadhu Ram Chand Murmu University, Jhargram
3. Initiative to introduce some workshops/certificate courses/skill development courses on tailoring, basic computer/IT skills etc. for the students.
4. Proposal for the introduction of Kurmali Language as a subject in the undergraduate course by the local Kurmi Community
5. Strategies for developing a pollution-free environment in the college campus.
6. Miscellaneous.

Resolution:

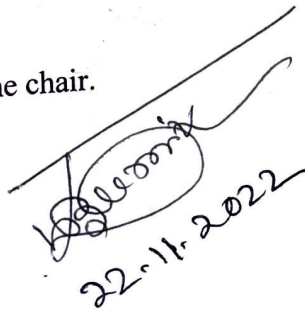
1. Embracing the spirit of community engagement and social responsibility, it is resolved to adopt a village for community service under the Mahatma Gandhi National Council for Rural Education (MGNCRE) and Unnat Bharat Abhiyan as directed by the Govt. of India. The administration is directed to initiate collaborative efforts with local stakeholders and encourage students to actively participate in community development activities.
2. Principal reports that Vice-Chancellor of Sadhu Ram Chand Murmu University, Jhargram has requested to provide the hostel facility for their male students. It is resolved that a part of the hostel buildings of the college will be considered for this purpose.
3. IQAC recommends initiating some hands-on training courses on tailoring, basic computer/IT skills etc. to enhance practical skills of the students. It is also recommended to continue the courses for the next academic session.
4. An application from the local Kurmi community to introduce the Kurmali language in the undergraduate level has been placed and discussed. The Principal is requested to take appropriate action in this matter.
5. To develop a pollution free environment following initiatives are to be taken
 - a) Storage and reuse of rain water in multiple purposes
 - b) Ground water recharging of the rain water from the library/other buildings roof top.
 - c) Initiative to develop a rain water harvesting plant for drinking water
 - d) Installation of Solar Power Plants/ Solar Lights
 - e) Excavation of Ponds
 - f) Plantation drive in college campus and surroundings

6. Miscellaneous.

Principal reports that following actions have been taken

- a. As per recommendation [Resolutions 1. (i)&(ii)] from IQAC, meeting dated 22.07.2022 has been forwarded to competent authority for implementation.
- b. As per recommendation (Resolution 2) book Grants of Rs. One Lakh has been allotted for procurement of books in the library.
- c. As per recommendation (Resolution 5) Biswas Dasgupta & Roy, Chatard Accountant, 26A Ezra Manson, Esplanade, Kolkata-79 has been appointed by the Governing Body (meeting Dated 26.07.22).

Meeting ends thank to the chair.


22.11.2022

মিটিং রেজল্যুশন বই

MEETING RESOLUTION BOOK

মিটিং নং / Meeting No.	
তারিখ / Date	24.02.2023

উপস্থিত সভ্যগণের নাম
NAME OF MEMBERS PRESENT

স্থান / Place	
সময় / Time	

- ১। 1. *[Signature]*
 ২। 2. *[Signature]*
 ৩। 3. *[Signature]*
 ৪। 4. *[Signature]*
 ৫। 5. *[Signature]*
 ৬। 6. *[Signature]*
 ৭। 7. *[Signature]*

- ৮। 8. *[Signature]*
 ৯। 9. *[Signature]*
 ১০। 10. *[Signature]*
 ১১। 11. *[Signature]*
 ১২। 12. *[Signature]*
 ১৩। 13. *[Signature]*
 ১৪। 14. *[Signature]*

- ১৫। 15.
 ১৬। 16.
 ১৭। 17.
 ১৮। 18.
 ১৯। 19.
 ২০। 20.
 ২১। 21.

নং / No.	রেজল্যুশন / Resolution Adopted
----------	--------------------------------

NOTICE

Dt. 15.02.2023

A meeting of the Internal Quality Assurance Cell will be held on 24.02.2023 at 11.30 A.M in the Principal's room of the college to discuss the following agenda. Your presence in the meeting is earnestly solicited.

Agenda:

1. Discussion on the requirement of installing a sanitary vending machine in the college campus for the female students
2. Establishment of a Language and Communication Lab in the college.
3. Setting up an Ancient Indian Knowledge System (IKS)/Teaching Learning Process.
4. Assignment of responsibilities to the IQAC members to expedite the preparation of AQAR for the session 2021-22.
5. Upgrading or procuring required efficient software for admission and office automation systems.
6. Procurement of cloud-based library management system (LMS) to implement fully automated library operations.
7. Miscellaneous

Resolution:

1. It is imperative to install a sanitary vending machine for maintaining the hygiene for the female students. The Principal is urged to take the necessary steps in this matter.
2. It is resolved to establish a Language and Communication Lab for the students to improve their language proficiency in English, Bengali, Sanskrit and Santali. This lab will provide students with a suitable environment to enhance their language skills through interactive learning activities and technological resources. The administration is directed to allocate necessary resources and infrastructure for the establishment of the Language Lab.
3. It is resolved to establish Teaching-Learning Process dedicated to promote the rich heritage of Ancient Indian Knowledge Systems (IKS) and their relevance in contemporary education. The Principal is requested to facilitate the establishment of the IKS.
4. It is resolved that criterion wise responsibilities will be distributed among the IQAC members for the smooth preparation of AQAR 2021-22. It is decided to submit the AQAR as per the deadline given by the NAAC.
5. As per feedback from the office staff, it has been observed that the current 3S software lacks user-friendliness, causing inconvenience to students during online semester admissions as well as maintaining office procedure. There is a need for more modernized ERP software. The Principal is requested to take necessary arrangements to address this issue.
6. As proposed by the librarian to replace the present offline LMS, SOUL 2.0 with a cloud version LMS, IQAC requested the Principal to take necessary steps to acquire a suitable cloud-based LMS that meets the requirements for enhancing library functions and processes.

7. Miscellaneous

Principal reports that following actions have been taken

- (i) As recommended by IQAC meeting dated 22.11.2022 (Resolution 1), following villages have been adopted through MGNCRE and Unnata Bharat Abhiyan
- (ii) As recommended by IQAC meeting dated 22.11.2022 (Resolution 2) some of the students of SRCMUJ are staying in a part of the hostel buildings of the college. Some renovation works has been done and furniture have been purchased for this purpose.
- (iii) As recommended by IQAC meeting dated 22.11.2022 (Resolution 3) a certificate course in Computer Application have been started from December, 2022 in the college campus and a career grooming course offered by Arunabha Dutta, Deputy Director of employment exchange office have been started through online mode.
- (iv) As recommended by IQAC meeting dated 22.11.2022 (Resolution 4) the application to introduce the Kurmali language in the undergraduate level has been submitted to WBSCHE.
- (v) As recommended by IQAC meeting dated 22.11.2022 (Resolution 5) initiative has been taken for storage, reuse and recharging of ground water through collecting the rain water library building roof top. It has also been reported that application for excavation of Ponds has been submitted to the Dept. of irrigation. Plantation drive in college campus and surroundings as usual.

Meeting ends thank to the chair.

[Signature]
24.02.2023

মিটিং রেজল্যুশন বহি

MEETING RESOLUTION BOOK

মিটিং নং / Meeting No.	
তারিখ / Date	27.06.2023.

উপস্থিত সভ্যগণের নাম
NAME OF MEMBERS PRESENT

স্থান / Place	
সময় / Time	

১। ১. <i>[Signature]</i>	৮। ৮. Anamun	১৫। 15.
২। ২. <i>[Signature]</i>	৯। ৯. B. K. K. K.	১৬। 16.
৩। ৩. <i>[Signature]</i>	১০। ১০. SKD	১৭। 17.
৪। ৪. <i>[Signature]</i>	১১। ১১. Sujit K. Pal	১৮। 18.
৫। ৫. <i>[Signature]</i>	১২। ১২. <i>[Signature]</i>	১৯। 19.
৬। ৬. <i>[Signature]</i>	১৩। ১৩. <i>[Signature]</i>	২০। 20.
৭। ৭. <i>[Signature]</i>	১৪। ১৪.	২১। 21.

নং / No.

রেজল্যুশন / Resolution Adopted

NOTICE

Dt. 17.06.2023

A meeting of the Internal Quality Assurance Cell will be held on 27.06.2023 at 11.30 A.M in the Principal's room of the college to discuss the following agenda. Your presence in the meeting is earnestly solicited.

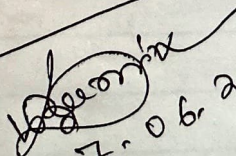
Agenda:

1. Discussion about the forthcoming NEP-based Curricular and Credit Framework for Undergraduate Programme (CCFUP)
2. Preparation of NAAC 2nd cycle
3. Completion of boundary of the college.
4. Plan of action for the next academic session.
5. Miscellaneous

Resolution

1. The principal has reported that the CCFUP curriculum is in the verge of implementation. But, there are insufficient funds to develop the required infrastructure for the same. It is resolved that a proposal requesting financial grants will be submitted to the DPI, WB. The Principal is requested to take the necessary action in this regard.
2. As directed by DPI regarding the NAAC accreditation, it is resolved that after the submission of ACAR 2021-22, initiatives be taken for the submission IIQA as early as possible.
3. It is very much essential to complete the boundary wall in the front portion of the college. Because of are insufficient funds same it is resolved that a proposal requesting financial grants will be submitted to the DPI, WB. The Principal is requested to take the necessary action in this regard.
4. Plan of action for next academic session
 - a. Upgradation of Internet Connectivity (a complete WI - FI enabled campus)
 - b. Enhancing the security of the College campus e.g., construction of college boundary and Gates
 - c. Upgradation of CC TV camera across campus.
 - d. Procurement of books and Journals as per New CCFUP (NEP) Curriculum.
 - e. Binding and Preservation of old and rare books.
 - f. Creation of Language lab in the College Campus.
 - g. Creation of more ICT rooms in accordance with New Education Policy.
 - h. Initiative to start some career development related courses.
 - i. Initiative to develop eco-friendly and green campus.
 - j. As our college is located in and around industrial belt, we will take steps to engage with them in a holistic manner.
5. Miscellaneous

Principal reports that electrical wirings have been completed in the newly constructed classrooms. Sufficient LED tubes, Fans have purchased. Two more projectors with screen, sufficient computers have been purchased to increased the ICT based class room. Internet facility has also been increased.


27.06.2023